

NACAA Training Committee Bi-Monthly Conference Call

Tuesday, October 9, 2012

1. Roll Call: NACAA, NESCAUM, NH, MARAMA, VA, KY, SC, Louisville, IA, Metro-4/SESARM, GA, LADCO, Houston, OK, SENSARA, WESTAR, MI, USEPA OAQPS
2. LMS/APTI-Learn Update:
 - a. (Eric, USEPA) Status: MJOs will be able to use it in the next few weeks. Glitches being worked out (e.g., currently it cannot be accessed).
 - i. Comment: Is there a way to communicate glitches? For example, there are data entry errors (20% of data entered from Metro 4/SESARM is incorrect).
 - ii. Comment: Are duplicates being caught? For example, if entering data and the system goes down, then continues to enter a new set of information, will the LMS pick up on a duplicate?
 - iii. Comment: How do we enter old data from earlier this year, not historic data. Eric will find out.
 - iv. Comment: Are evaluations consolidated? Or must one search for each course offering (or instructor) and compare/contrast them?
 - v. Comment: How will the Training Needs Assessment be incorporated?
 - vi. Eric and Amy (USEPA) are meeting with contractors later this week to get trained and will inquire about these issues.
 - b. Report back from NACAA membership meeting
 - i. (Debbie, USEPA) Good feedback from attendees after presentation. Specific comments made either at the meeting or on the call:
 1. Eddie Terrill wants his supervisors to have access,
 2. should include more than just CARB and APTI courses,
 3. new Air Director training should be included in curriculum.
 - ii. (Debbie, USEPA) Debbie met with MJOs to discuss communication plan. One webinar for all MJOs, State, Locals. Sometime in late October. Conference callers agreed with this. Instructors also want training since they will be entering data. Eric will find out about this. Eric and Amy will be trained and will offer subsequent webinars if requested.
3. Follow-up on June's call and subcommittees:
 - a. (Eric, USEPA) LMS subgroup: nothing to add
 - b. (Debbie, USEPA) Communications subgroup: Presentation, FAQs, and communications plan being developed but need internal sign-off for all of this first. One specific effort is for there to be more USEPA/MJO coordination so that there is no double effort or overlap in course development and updating.
 - c. (Debbie, USEPA) SI development subgroup: Four are being reviewed and a "couple" more are being revised.

- d. E-Learning subgroup: Suggestion is to combine this subgroup with SI development subgroup given the overlap in members. An asbestos course may be the e-learning pilot. Still in discussion at USEPA.
- 4. Identification of agenda items to greater involvement of State/Local agencies:
 - a. (Kristina, IA) LMS will help in the effort to get more involved in calls but are there other agenda items? Get ideas to Amy, NACAA. Comment: Perhaps MJOs do a good job at disseminating the information on these calls to their states/locals so that they do not feel the need to attend (Amy, NACAA).
- 5. Needs Survey:
 - a. (Amy, NACAA) Should NACAA still go to their committees and survey them or will APTI-Learn be sufficient? Debbie (USEPA) is not sure if APTI-Learn will accommodate this since this effort might not be included in the contract to develop APTI-Learn. She will check.
 - b. Comment: NACAA should still do it. Gets results from other staff who may not have been polled in the surveys the MJO and states do.
 - c. Comment: Advertises APTI-Learn, Professional Development Training Guide, Curriculum, and Gap Analysis. Good way to “get the word out” on the efforts of the NACAA Training Committee.
- 6. Summary:
 - a. Lots of “thank yous” for all the efforts, etc. Next call, Tuesday, December 11, 1:30-3:00.