

## MINUTES

### NACAA BOARD OF DIRECTORS AND COMMITTEE CHAIRS WINTER MEETING

February 7-9, 2015

JW Marriott Orlando Grande Lakes  
Orlando, Florida

#### Saturday, February 7, 2015

##### Introductions and Review of Agenda

NACAA Co-President Merlyn Hough (Springfield, OR) called to order the 2015 Winter Meeting of the NACAA Board of Directors and Committee Chairs at 8:30 AM. Merlyn welcomed everyone and attendees made self-introductions. Board Members in attendance included Tad Auburn (Maryland), Rita Bates (New Mexico), Rick Brunetti (Kansas), Richard Corey (California), Anne Gobin (Connecticut), Merlyn Hough (Springfield, OR), Thomas Huynh (Philadelphia, PA), Craig Kenworthy (Seattle, WA), Ursula Nelson (Tucson, AZ), Dave Shaw (New York), Richard Stedman (Monterey, CA) and Barry Stephens (Tennessee). Committee Chairs who are not also Board Members in attendance included Mark Asmundson (Mount Vernon, WA), Mike Dowd (Virginia), Larry Greene (Sacramento, CA), Lynne Liddington (Knoxville, TN), Ali Mirzakhaili (Delaware) and Sam Rubens (Akron, OH). NACAA staff in attendance included Phil Assmus, Mary Sullivan Douglas, Nancy Kruger and Karen Mongoven. After reviewing the agenda (see attached), Merlyn asked if there was any new business to add and there was none.

##### Discussion of 111(d) Issues

Larry Greene (Sacramento, CA), Co-Chair of the NACAA Global Warming Committee, opened the discussion by asking Phil Assmus (NACAA) for an update on the NACAA 111(d) Menu of Options and state Model Plan projects. Phil shared that there has been significant progress on the Menu of Options and all but three of the 26 chapters have been reviewed in draft form. The Menu is on schedule for release in late April or early May. Based in part on feedback received at the NACAA Fall Membership Meeting, there has also been progress on the Model Plan. Phil reported that NACAA staff has reviewed some draft language and, once the project is further along, draft sections will be circulated to members of the NACAA 111(d) Steering Committee for review.

Following the review of NACAA's 111(d) projects, Larry led a discussion during which meeting participants shared updates about 111(d) planning and implementation efforts around the country and additional resource needs were assessed. Though most air agencies are waiting for EPA to propose a final rule, many continue to engage in some 111(d) planning efforts including informal conversations with other stakeholder groups. Board members and Chairs were supportive of NACAA's work on the Menu and Model Plan, but many agencies identified economic modeling and additional staffing hours as additional resource needs for 111(d) implementation.

##### Critical Issues

###### **Criteria Pollutants**

The Criteria Pollutants Committee raised three issues for the group's attention: 1) NACAA's ozone NAAQS testimony, 2) transport and 3) the final wood heater NSPS.

Lynne Liddington (Knoxville, TN), Co-Chair of the NACAA Criteria Pollutants Committee, reviewed for the group highlights of NACAA's testimony – delivered by Nancy Kruger (NACAA) at EPA's Washington, DC hearing on January 29, 2015 and Larry Greene (Sacramento, CA) at EPA's Sacramento hearing on February 2, 2015 – on EPA's proposed ozone NAAQS, as well as the process by which NACAA developed the testimony. Lynne noted that the January 12, 2015 membership conference call to discuss what NACAA should say in testimony drew nearly 150 participants from at least 36 of NACAA's state agency members and 35 of the local agency members. Lynne noted that NACAA did not comment on the proposed secondary standard in testimony, instead deferring to our forthcoming written comments. Lynne then asked the Board and Chairs to discuss and provide guidance on what NACAA should include in the draft written comments with respect to the secondary NAAQS. The group determined that the appropriate course of action would be to advise EPA that NACAA does not believe the agency provided adequate justification for why it chose to diverge from CASAC's recommendation or how the agency reached the conclusion that its proposal provided protection equivalent to CASAC's recommendation. Because NACAA supports basing the NAAQS on solid scientific data, the association should urge EPA to provide a better scientific justification of its proposal and its claim of equivalency before it moves forward.

Next, Tad Aburn (MD), Co-Chair of the NACAA Criteria Pollutants Committee, updated members on transport issues and activities noting that there is a lot going on. Tad discussed EPA's recent memorandum on Good Neighbor SIPs under the 2008 ozone standard and a proposed settlement agreement between EPA and Sierra Club on agency action on ozone SIPs under the 2008 standard. In addition, he talked about the ongoing collaborative effort among Southeast, Mid-Atlantic and Northeast states. Tad also noted that EPA had recently announced an April 8, 2015 workshop, to take place in North Carolina, on interstate air transport under the 2008 ozone NAAQS.

Finally, Craig Kenworthy (Seattle, WA) reported that EPA had issued its final NSPS for residential wood heaters and reviewed key provisions of that rule. Craig also apprised the group of a NACAA-NESCAUM-WESTAR meeting in mid-January with representatives of the Office of Management and Budget (OMB) to provide perspectives for OMB to consider as it reviewed EPA's final wood heater rule package.

### ***Program Funding***

Mary Sullivan Douglas (NACAA) provided an update on the President's recently announced budget request for FY 2016. The President had recommended \$268.2 million in federal grants for state and local air agencies, representing an increase of \$40 million over FY 2015 levels. The increase is earmarked with \$25 million to implement the Clean Power Plan Program and \$15 million for other continuing activities. The Administration is also proposing to begin a four-year transition of the PM<sub>2.5</sub> monitoring program from Section 103 authority to Section 105 authority. The President's request also included \$4 billion, outside of EPA's budget, for the "Clean Power State Incentive Fund" that would support states that choose to go beyond the Clean Power Plan Program. Mary articulated a proposed NACAA position that could be reflected in the association's Congressional testimony, statements, meetings and other communications, pending the Board's agreement. NACAA would express support for the President's proposed budget amount, but would ask for flexibility for state and local agencies to use the increased amount toward their highest priority activities. NACAA would also request that PM<sub>2.5</sub> monitoring grants remain under Section 103 authority and support the \$4-billion Clean Power Plan Program. A discussion followed, during which the members expressed support for the proposed NACAA position and a request was made to articulate support for the funds included for the Diesel Emission Reduction Act program in the President's request, if there is space in the testimony.

## **Sunday, February 8, 2015**

### **Critical Issues** (continued)

#### ***Permitting & NSR***

Ursula Nelson (Tucson, AZ), Co-Chair of the NACAA Permitting Committee, provided an update on EJSCREEN, the new environmental justice screening and mapping tool developed by EPA's Office of Environmental Justice (OEJ). This was a topic of great concern at the NACAA Board of Directors and Committee Chairs Fall Meeting. The most pressing issue is that the tool incorporates outdated environmental data, including the 2005 National Air Toxics Assessment (NATA) data and modeled PM<sub>2.5</sub> and ozone data from 2008. The tool was originally scheduled for public release in November 2014.

Since the fall meeting, Ursula continued, several NACAA members have participated in a series of conference calls with EPA enforcement staff and members of an Environmental Council of the States (ECOS) committee that have been focusing on the messaging associated with the public release of EJSCREEN. NACAA brought its concerns about the data to the forefront and, as a result, EPA agreed to hold off on releasing the tool for the time being.

Bill Becker (NACAA) then reported that Acting EPA Assistant Administrator Janet McCabe informed him last week that EPA now plans to delay EJSCREEN's launch until updated PM<sub>2.5</sub> and ozone data are available, but the agency is not planning to wait for the 2011 NATA data to be incorporated before releasing the tool. Subsequently, ECOS Executive Director Alex Dunne contacted Bill and informed him that ECOS intends to write a letter to Acting EPA Deputy Administrator Stan Meiberg to relay its serious concerns about the tool. She asked if NACAA would co-sign the letter. The members discussed whether NACAA should sign on to the ECOS letter. They agreed that once NACAA reviews ECOS' draft letter the association should either sign it or write a separate NACAA letter.

Next, NACAA Permitting Committee Co-Chair Ali Mirzakhilili (Delaware) reported that NACAA held a very successful Joint Permitting and Enforcement Workshop in December. Approximately 155 people attended. There were many informative panels and productive discussions. The Committees have received excellent feedback on the meeting and there is strong interest among the members in continuing to hold this event every two to three years.

Ali then provided an update on the Title V Fees Survey that NACAA recently conducted. So far, 44 state and local agencies have completed the survey, and a preliminary summary of the results was presented at the December workshop. The consultants assisting NACAA with the survey are now working on a more detailed analysis, which they expect to complete in March.

Finally, Ali reported that the Permitting and NSR Committees are currently looking at ways to improve EPA's RACT/BACT/LAER Clearinghouse. As a first step, they are asking members to review and update their agencies' authorized editors for the database. In addition, the Committees are planning to add a "technology review" to their monthly calls.

#### ***Air Toxics***

Mary Sullivan Douglas (NACAA) provided an update about the issues the NACAA Air Toxics Committee is focusing on. These included reviewing a recent EPA proposal for major and area source Boilers and Commercial and Industrial Solid Waste Incinerators that focused only on the reconsideration of certain elements of the regulations for those source categories. Additionally, the Committee would be reviewing a recent EPA proposal establishing MACT for Brick and Structural Clay Products and Clay Ceramic Industries. Based on input from the membership, the Committee may draft comments for EPA on the proposals. Finally, the Committee will examine additional action that can be taken to address methyl bromide from fumigation facilities and hydrogen sulfide from landfills.

The members also briefly discussed the possible listing of n-propyl bromide (n-PB) as a hazardous air pollutant, which EPA is considering at the request of New York and an industry association. The substance is becoming more commonly used as a dry cleaning solvent in place of perchloroethylene.

### ***Mobile Sources and Fuels***

Nancy Kruger (NACAA) conveyed regrets from the Mobile Sources and Fuels Committee Co-Chairs, Nancy Seidman (MA) and Barry Wallerstein (Los Angeles, CA), both of whom were unable to attend the meeting; she then raised three issues.

First, Nancy provided the members with an update on activities related to reauthorization of surface transportation legislation, reminding them of the legislative principles NACAA adopted in October 2014, providing a lay of the land regarding congressional initiatives and noting several issues of interest to NACAA that may be considered during reauthorization. The group then discussed potential amendments to the existing Congestion Mitigation and Air Quality Improvement statutory language.

Next, Nancy reminded the group that at the past two Board-Chairs meetings there had been discussion of EPA and NHTSA's work to develop a proposed rule for a second phase of GHG and fuel efficiency standards for heavy-duty vehicles and engines and that the Board and Chairs agreed that NACAA should weigh in with the two agencies with recommendations for the proposal. Earlier that week, a draft letter to that effect had been circulated to the NACAA membership for review. Nancy urged members to review the draft and provide feedback.

Finally, Nancy reported on the continued controversy over the Renewable Fuel Standard (RFS) with lawsuits, legislation, letters and press releases coming from those on both sides of the debate. She also highlighted several bills recently introduced in Congress.

### ***Monitoring***

Sam Rubens (Akron, OH) was appointed Co-Chair of the NACAA Monitoring Committee on January 20 (taking the place of previous local agency co-chair Barbara Lee (Sonoma, CA)). Immediately prior to the appointment, Sam was able to attend the NACAA Monitoring Steering Committee (MSC) meeting with EPA that took place January 14-15 in Research Triangle Park, NC and he reported on the MSC meeting to the group. It was a very successful meeting, with a very high number of EPA staff attending. Key topics covered included EPA's ozone NAAQS proposal; air toxics issues; potential uses of funds saved as a result of the Chemical Speciation Network (CSN) assessment; exceptional events; air sensor projects at EPA's Office of Research and Development and the South Coast Air Quality Management District (SCAQMD); fence-line monitoring at refineries; quality assurance issues uncovered by PM<sub>2.5</sub> lab audits in EPA Region 5; the SO<sub>2</sub> Data Requirements Rule; and several technical presentations. MSC meeting materials, including detailed notes, will be posted on the NACAA website.

Karen Mongoven (NACAA) reported that diesel particulate matter (DPM) was an important topic of discussion at the MSC meeting. The SCAQMD's draft MATES IV study shows that DPM is the dominant air toxics cancer risk driver, comprising 68% of the total air toxics cancer risk in the Los Angeles Basin. It also presents very significant cardiovascular effects, both chronic and long-term. However, the risk estimates associated with DPM are not included in NATA; EPA says it is because the data are too uncertain to arrive at a numeric carcinogenic potency for it. California, however, conducts risk estimates for it, and many state and local agencies use the California risk estimates. The members discussed the issue and agreed that this is an important area of concern that NACAA should continue to follow.

### ***Public Outreach***

Craig Kenworthy (Seattle, WA) and Anne Gobin (Connecticut), Co-Chairs of the NACAA Public Outreach Committee, updated the Board on recent public outreach issues. They reported that the Committee would be investigating whether there is a need for additional ozone outreach materials as a

follow-up to materials that were released last year. Craig noted that the Committee is also working to help public officials prepare for the release of EJSREEN and considering a joint outreach effort with the NACAA Monitoring Committee to distribute background materials about personal monitors to smaller agencies.

### **Enforcement**

Richard Stedman (Monterey, CA), Co-Chair of the NACAA Enforcement and Compliance Committee, reiterated that the Permitting and Enforcement Workshop in December 2014 had been a success. He then touched on several issues that the Committee is following. One is Next Generation enforcement including how it will be incorporated in settlements. With respect to the State Review Framework and the new High Priority Violations and Federally Reportable Violation policies, he noted that EPA has stated that there are not supposed to be any changes to the data requirements as a result of the new policies, but some state and local agencies have expressed concern that the universe of affected sources has grown. With respect to the transition last fall to EPA's new ICIS-Air data system, which replaces the AIRS Facility Subsystem, Richard noted that there did not seem to be any major problems.

The discussion that followed touched on several issues including infrared cameras and remote sensing and their use in enforcement cases, and the benefits of Supplemental Environmental Project funding.

### **Training**

Mike Dowd (Virginia), Co-Chair of the NACAA Training Committee, presented an update on recent training activities. He noted that, in addition to the NACAA-sponsored training calls, NACAA Co-Chairs and staff are regularly attending Joint Training Committee (JTC) calls with EPA, the MJOs and AAPCA.

Mike shared that both EPA and the MJOs are focused on updating the APTI Learn courses and are prioritizing which ones to update. He recommended that each air agency rely on staff to identify training needs. Finally, Mike noted that EPA recently updated its APTI Learn website to make its training materials available online and that the agency has released a draft training plan for the 111(d) rule.

### **Emissions and Modeling**

Sam Rubens (Akron, OH), who prior to January 20, 2015, served as Co-Chair of the NACAA Emissions and Modeling Committee, provided an update on the Committee's recent activities. First, he noted that on January 22, EPA issued an *Air Quality Modeling Technical Support Document for the 2008 Ozone NAAQS Transport Assessment*. It presents the results of air quality modeling EPA used to project ozone concentrations at individual sites to the year 2018, and estimates state-by-state contributions to those 2018 concentrations. These modeling results are considered preliminary, based on emissions inventories that were released for public comment a year ago. EPA is still working to update those inventories based on the comments it received, and the updated inventories will be used by EPA in a new round of transport modeling in spring or summer of this year.

Sam next reported that EPA is holding two important emissions and modeling-related conferences this year. The 11th Conference on Air Quality Modeling is tentatively scheduled for the first week of June in Research Triangle Park, North Carolina. EPA is required under the Clean Air Act to hold this conference once every three years to provide an overview of the latest features of its preferred air quality models and to serve as a forum for public review and comment. The highlight of this year's conference will be proposed revisions to EPA's Guideline on Air Quality Models (i.e., 40 C.F.R. Part 51, Appendix W). The proposed rule will most likely be published sometime before the conference, and EPA will take public testimony on it at the conference. EPA has said that the Appendix W rulemaking will include three major elements: 1) incorporation of new analytical techniques to address ozone and secondary PM<sub>2.5</sub>; 2) updates for conducting individual source and cumulative impact analysis for 1-hour NAAQS; and 3) update, as appropriate, current EPA-preferred models to address input and science

issues. In addition, EPA is holding the 21st International Emission Inventory Conference, April 12-16 in San Diego. The conference will examine how emissions inventories meet the challenges posed by emerging air quality issues; there will be a focus this year on the Western U.S.

Finally, Sam described an EPA initiative intended to streamline emissions inventory reporting. The purpose of EPA's "Source Classification Code (SCC) Revision Project" is to ensure that each emissions process or unit has a single distinct SCC. The SCCs are used in the Emissions Inventory System and other various electronic reporting tools. There are many inconsistencies between these tools, and EPA wants to correct that problem.

Larry Greene (Sacramento, CA) commented that international transport of ozone is becoming an emerging issue of concern on the West Coast. In particular, the the San Joaquin Valley Air Pollution Control District contends that on some days ozone from Asia can reach levels high enough to push the area above NAAQS attainment levels. Larry expects there to be efforts, including in Congress, to require EPA to allow states to disregard internationally transported ozone in assessing whether they are meeting the NAAQS – somewhat akin to how exceptional events are treated. NACAA Co-President Tad Aburn (Maryland) agreed that the association should continue to watch this issue closely.

#### Discussion of State and Local Experiences Regarding Regional Progress on SIP Backlog

Since almost a year has passed since the NACAA-ECOS-EPA SIP Reform Workgroup sent a trilateral agreement to EPA Assistant Administrator Janet McCabe, reflecting commitments and best practices for addressing the SIP backlog, Nancy Kruger (NACAA) asked the group to spend some time discussing their experiences over the past year. The essence of the agreement is that EPA will clear the backlog as it existed on October 1, 2013 by the end of 2017 and will manage the review of all other SIPs consistent with Clean Air Act deadlines. The work to accomplish this lies mainly with the EPA Regions, which are to develop, with states' agreement, a four-year management plan for each state to set priorities and rate of progress. The group then engaged in discussion of whether things are working better in members' respective regions since the agreement was put into place and, if so, what; what still needs improvement; and other general reactions and comments.

#### **Monday, February 9, 2015**

#### Approval of Minutes of 2014 Board of Directors and Committee Chairs Fall Meeting

Board members approved the minutes of the 2014 Board of Directors and Committee Chairs Fall Meeting. All present State Agency Representatives to the Board and Local Agency Representatives to the Board voted in favor of approval. There were no abstentions.

#### Development of Agenda for 2015 NACAA Spring Membership Meeting

Nancy Kruger (NACAA) reviewed a list of possible session topics for the upcoming NACAA Spring Membership Meeting to be held in Providence, Rhode Island on April 27-29, 2015. After a discussion, the group agreed that the agenda should include the usual "Face the Air Directors" session with EPA Acting Assistant Administrator Janet McCabe, sessions on the ozone NAAQS and other implementation-related activities, interstate transport, advances in electric vehicles and infrastructure, progress in implementing the NACAA/ECOS/EPA SIP Reform Workgroup agreement, greenhouse gas programs under Section 111(d), environmental justice and EJSCREEN and federal enforcement activities.

There was a suggestion that there be a location for state and local agencies to provide posters or other information about their programs and initiatives, provided there is space at the hotel for it.

The members also agreed that the staff should investigate the possibility of holding a concurrent session during the Section 111(d) session for agencies that do not have direct responsibility for greenhouse gas programs. The staff will inquire if the hotel can accommodate a concurrent session and, if so, work with Merlyn and Ursula about how such a session should be structured.

### NACAA Finances

#### ***NACAA Financial Reports***

Nancy Kruger reviewed the NACAA financial reports and provided a status report on NACAA's current finances, including the association's grant accounts (i.e., the EPA grant and the Energy Foundation grant) and the non-grant funds in the NACAA treasury. She noted that it is a tight budget, but that expenditures are on course. Overall, NACAA's finances are in good standing.

Bill Becker briefly discussed NACAA's investment account and noted that this account is fine as well. He noted that the funds in the account include some liquid resources that the association can consider to be its reserve funds for use in an emergency.

#### ***Review of Audit***

Nancy Kruger reviewed the results of NACAA's annual audit and reported that there had been no material findings, which means the audit results were of the highest level.

### Update on Future Meeting Dates and Locations

Nancy reviewed the schedule for upcoming NACAA meetings:

NACAA 2015 Spring Membership Meeting

April 27-29 in Providence, RI

(Board of Directors and Committee Chairs Meeting, April 26, 2015)

NACAA 2015 Summer Board of Directors and Committee Chairs Meeting

Likely July 25-27 in Williamsburg, VA.

The group then discussed potential locations for the NACAA 2015 Fall Membership Meeting on October 4-7. NACAA staff had been investigating San Francisco, but it proved to be cost prohibitive. The group discussed Santa Fe, Salt Lake City, Sacramento, San Diego and New Orleans as alternative options. The discussion then turned to potential locations for the NACAA 2016 Winter Board of Directors and Committee Chairs Meeting on either January 23-26 or January 31-February 2. The Board considered the following locations: Charleston and New Orleans.

### New Business

NACAA Co-President Merlyn Hough (Springfield, OR) noted that the American Academy of Environmental Engineers & Scientists is conducting its annual Excellence in Environmental Engineering and Science Competition, and will be accepting applications through February 1 for the 2015 award, which will be presented this April in Washington, D.C. If anyone is aware of air projects that could be nominated for this award, they should contact Merlyn.

NACAA Co-President Tad Aburn announced that Dave Shaw (New York) has been selected as the recipient of the Air & Waste Management Association's (AWMA's) 2015 S. Smith Griswold Outstanding Air Pollution Control Official Award. The members congratulated Dave. The award will be presented at the June 2015 AWMA meeting in Raleigh, North Carolina.

Tad next recommended that the members continue to urge EPA to hold a leadership meeting with NACAA in the near future. Bill Becker (NACAA) agreed and noted that EPA Acting Assistant

Administrator Janet McCabe has told him she is interested in arranging such a meeting if the agenda is specific enough. Bill will follow up.

The 2015 Winter Meeting of the NACAA Board of Directors and Committee Chairs was adjourned.



**FINAL AGENDA**

**NACAA  
BOARD OF DIRECTORS AND COMMITTEE CHAIRS  
WINTER MEETING  
February 7-9, 2015**

**JW Marriott Orlando Grande Lakes  
Orlando, Florida**

**Friday, February 6, 2015**

5:00 p.m.                      NACAA Hospitality Suite                      Suite 5019

**Saturday, February 7, 2015**

7:30 a.m. – 8:30 a.m.                      Breakfast

8:30 a.m. – 8:45 a.m.                      Introductions and Review of Agenda                      Amalfi

8:45 a.m. – 10:45 a.m.                      Discussion of 111(d) Issues

10:45 a.m. – 11:00 a.m.                      Break

11:00 a.m. – 12:00 p.m.                      Critical Issues

1. Criteria Pollutants (45 minutes)
  - NACAA Ozone NAAQS Testimony
  - Transport
  - Wood Heater NSPS
2. Program Funding (30 minutes)
  - Review of President's FY2016 Budget Request
  - Discussion of NACAA's Response to FY2016 Request

12:00 p.m.                      Lunch

**Sunday, February 8, 2015**

7:30 a.m. – 8:30 a.m.                      Breakfast

8:30 a.m. – 10:15 a.m.                      Critical Issues (continued)                      Amalfi

3. Permitting & NSR (45 minutes)
  - EJSCREEN Update
  - Dec. 9-11 Joint Permitting and Enforcement Workshop
  - NACAA Title V Fees Survey Update
  - RACT/BACT/LAER Clearinghouse
4. Air Toxics (20 minutes)
  - Comments under Development
  - Emerging Issues

**Sunday, February 8, 2015** (continued)

8:30 a.m. – 10:15 a.m.	<u>Critical Issues</u> (continued) 5. Mobile Sources and Fuels (20 minutes) <ul style="list-style-type: none"><li>• Transportation Reauthorization</li><li>• Phase 2 GHG and Fuel Efficiency Standards for Heavy-Duty Trucks</li><li>• Renewable Fuel Standard</li></ul> 6. Monitoring (20 minutes) <ul style="list-style-type: none"><li>• Jan. 14-15 Monitoring Steering Committee Meeting</li><li>• Diesel Particulate Matter</li></ul>	Amalfi
10:15 a.m. – 10:45 a.m.	Break	
10:45 a.m. – 11:30 a.m.	<u>Critical Issues</u> (continued) 7. Public Outreach (10 minutes) 8. Enforcement (10 minutes) 9. Training (10 minutes) 10. Emissions and Modeling (15 minutes) <ul style="list-style-type: none"><li>• Preliminary 2018 Modeling Results for 2008 Ozone NAAQS Transport Assessment</li><li>• Important 2015 Conferences</li><li>• Efforts to Streamline Emissions Inventory Reporting</li></ul>	
11:30 a.m. – 12:00 p.m.	<u>Discussion of State and Local Experiences Regarding Regional Progress on SIP Backlog</u>	
12:00 p.m.	Lunch	

**Monday, February 9, 2015**

7:30 a.m. – 8:30 a.m.	Breakfast	
8:30 a.m. – 8:35 a.m.	<u>Approval of Minutes of 2014 Board of Directors and Committee Chairs Fall Meeting</u>	Amalfi
8:35 a.m. – 9:30 a.m.	<u>Development of Agenda for 2015 NACAA Spring Membership Meeting</u>	
9:30 a.m. – 9:45 a.m.	<u>NACAA Finances</u> 1. NACAA Financial Reports 2. Review of Audit	
9:45 a.m. – 10:00 a.m.	<u>Update on Future Meeting Dates and Locations</u>	
10:00 a.m. – 10:30 a.m.	<u>New Business</u>	
10:30 a.m.	<u>Adjourn</u>	