

MINUTES

**NATIONAL ASSOCIATION OF CLEAN AIR AGENCIES
BOARD OF DIRECTORS AND COMMITTEE CHAIRS' SPRING MEETING**

Sunday, May 20, 2018

**Westin Chattanooga
Chattanooga, TN**

NACAA Co-Presidents Bart Sponseller (Wisconsin) and Sam Rubens (Akron, OH) called to order the NACAA Board of Directors and Committee Chairs' Fall Meeting at 8:30 a.m. In addition to Bart and Sam, NACAA Board members present included Rick Brunetti (Kansas), Bob Colby (Chattanooga, TN), Steve Flint (New York), Jayme Graham (Pittsburgh, PA), Michelle Walker Owenby (Tennessee), Jaclyn Palermo (Oregon), Richard Stedman (Monterey, CA) and Eddie Terrill (Oklahoma). Committee Co-Chairs, who are not also Board members, in attendance included Mark Buford (Mount Vernon, WA), Stu Clark (Washington), Mike Dowd (Virginia), Gail Good (Wisconsin), Merlyn Hough (Springfield, OR), Christine Kirby (Massachusetts), Lynne Liddington (Knoxville, TN), Wayne Natri (Los Angeles, CA), Bill O'Sullivan (New Jersey), Kevin Stoner (Nebraska) and Erik White (Auburn, CA). NACAA staff present included Phil Assmus, Mary Sullivan Douglas, Monique Faye, Miles Keogh, Nancy Kruger, Karen Mongoven and Stephanie Steigman. The meeting agenda is attached.

Executive Director's Report

NACAA Executive Director Miles Keogh provided a report in which he summarized the association's operations, recent activities and anticipated future activities. He presented updates on member relations and funding issues. He also discussed the association's recent policy work and outreach on Capitol Hill, as well as relations with other organizations and the media.

NACAA's Comment Development Process

Miles Keogh (NACAA) reminded Board members and Committee Co-Chairs of a discussion at their winter meeting, at which time they 1) were apprised that NACAA's existing comment development process had been put into writing to serve as guidance and 2) considered a suggestion for a potential addition meant to provide a mechanism to allow those who participate in the comment process but still have concerns at the end to elevate their concerns to the officers. Now, at their spring meeting, the group agreed to include the suggested mechanism in the guidance and revisit it in two years. It was reemphasized that the entire written process is intended as guidance; each comment initiative is different and the process may need to be adapted to varying circumstances.

Preparation for Membership Meeting Session with the EPA Assistant Administrator for Air and Radiation

The Board and Co-Chairs discussed potential topics for the full membership meeting's "Conversation with EPA Assistant Administrator for Air and Radiation," Bill Wehrum. The group identified the following areas, among others, as priority areas for discussion during the meeting session: opportunities for working with EPA in the spirit of cooperative federalism, mobile source issues (the need for more stringent onroad heavy-duty NO_x standards, aftermarket catalysts), protecting funding for state and local air agencies, potential changes to the New Source Review program, toxic air pollutants (MACT for fumigants), cost-benefit analyses and training..

Strategic Issues

Miles Keogh led a strategic issues discussion that focused on two areas: finding new opportunities to support the sustainability and resilience work of NACAA's member agencies and adapting to recent shifts in EPA's policy priorities. The group was generally supportive of the sustainability- and resilience-based effort. Much of the remaining discussion focused on assessing the potential public health and emissions impacts of EPA's new policy priorities.

NACAA Finances and Other Business

Financial Reports

Miles Keogh explained NACAA's financial reports and provided details about the association's current finances. The reports included information about the NACAA treasury account (i.e., non-grant funds) as well as NACAA's grant from EPA. Miles reported that NACAA's finances are in good order.

Update on NACAA Investments

Miles Keogh provided information about the NACAA treasury funds that were invested several years ago. He reported that the investments are in good order.

Approval of Board-Committee Chairs' 2018 Winter Meeting Minutes

The State Agency Members and the Local Agency Members of the NACAA Board, in separate votes, unanimously approved the minutes of the 2018 Winter Board of Directors and Committee Chairs' Meeting.

Future Meeting Dates and Locations

Miles Keogh reviewed the schedule for upcoming NACAA meetings:

- NACAA 2018 Summer Board of Directors and Committee Chairs' Meeting: July 28-30, 2018, in Madison or Milwaukee, WI; and
- NACAA 2018 Fall Board-Co-Chairs' Meeting and Membership Meeting: October 14-17, 2018, in Cleveland, OH;
- NACAA 2019 Winter Board of Directors and Committee Chairs' Meeting: January 29-30, 2019, in Washington, DC.

Member Value Survey and Strategic Directions

Miles Keogh made a presentation reviewing the results of a survey of the NACAA membership. He reported that there were 190 responses to the questionnaire from 29 state and 48 local member agencies. The responses which were generally quite positive about the association and its activities, showed some key themes including, for example, the value of the *Washington Update* and the committees' work, and provided some suggestions for improvements and future activities.

The members then discussed the value of developing a new NACAA mission statement. It was agreed that there would be further discussion including at the next Board and Co-Chairs' meeting in Milwaukee in July 2018.

New Business

There was no new business.

Adjourn

The NACAA Board of Directors and Committee Chairs' Meeting was adjourned.

FINAL AGENDA

**NATIONAL ASSOCIATION OF CLEAN AIR AGENCIES
BOARD OF DIRECTORS AND COMMITTEE CHAIRS' MEETING**

Sunday, May 20, 2018

**Portman Ballroom C/D
Westin Chattanooga
801 Pine Street
Chattanooga, TN 37402**

7:00 a.m. – 8:30 a.m.	Buffet Breakfast
8:30 a.m. – 8:45 a.m.	Welcome and Introductions
8:45 a.m. – 9:15 a.m.	Executive Director' Report <ul style="list-style-type: none">• Member Relations• Funding• Operations• Federal and Other Activities
9:15 a.m. – 9:45 a.m.	NACAA's Comment Development Process
9:45 a.m. – 10:00 a.m.	Break
10:00 a.m. – 10:30 a.m.	Preparation for "A Conversation with EPA's Assistant Administrator for Air and Radiation"
10:30 a.m. – 11:15 a.m.	Strategic Issues
11:15 a.m. – 11:30 a.m.	NACAA Finances and Other Business <ul style="list-style-type: none">• Financial Reports• Update on NACAA Investments• Approval of Board-Committee Chairs' 2018 Winter Meeting Minutes• Board Vacancies• Future Meeting Dates and Locations
11:30 a.m.	Working Lunch
11:45 a.m. – 1:45 p.m.	Member Value Survey and Strategic Directions
1:45 p.m. – 2:00 p.m.	New Business
2:00 p.m.	Board of Directors and Committee Chairs' Meeting Adjourns