

MINUTES

NATIONAL ASSOCIATION OF CLEAN AIR AGENCIES BOARD OF DIRECTORS AND COMMITTEE CHAIRS' MEETING

Sunday, April 28, 2019

Pershing Place West
Westin Kansas City at Crown Center
1 East Pershing Road
Kansas City, MO 64108

NACAA Co-Presidents Ali Mirzakhilili (OR) and Richard Stedman (Monterey, CA) called to order the NACAA Board of Directors and Committee Chairs' Spring Meeting at 1:00 p.m. In addition to Ali and Richard, NACAA Board members present included Charlene Albee (Reno, NV), Rick Brunetti (KS), Mark Buford (Mount Vernon, WA), Mark McMillan (for Garrison Kaufman) (CO), Michelle Walker Owenby (TN), Sam Rubens (Akron, OH), Bart Sponseller (WI), Frank Steitz (NJ), Eddie Terrill (OK) and Erik White (Auburn, CA). Committee Co-Chairs in attendance, who are not also Board members, included Alberto Ayala (Sacramento, CA), Stu Clark (WA), Mike Dowd (VA), Gail Good (WI), Steve Flint (NY), Merlyn Hough (Springfield, OR), Craig Kenworthy (Seattle, WA), Michelle King (Louisville, KY), Lynne Liddington (Knoxville, TN), Wayne Natri (Los Angeles, CA) and Kevin Stoner (NE). NACAA staff present included Phil Assmus, Mary Sullivan Douglas, Monique Faye, Miles Keogh, Karen Mongoven and Stephanie Steigman. The meeting agenda is attached.

Executive Director's Report

NACAA Executive Director Miles Keogh gave a report on the status of the association. He provided updates on NACAA's membership, finances, dues structure and core operations. He also recapped a number of successful activities since the previous board and committee chairs meeting, including the development of association comments on proposed EPA rules, a legal matrix resource summarizing the status of all active Clean Air Act legal challenges and the roll-out of a variety of training initiatives.

Leadership Discussion

Miles Keogh introduced the agenda item by stating that the purpose was to discuss ideas and obtain informal input and direction from the members. There were no specific or formal initiatives or proposals on the table for approval at this time.

Nourishing Membership

The members discussed how it would be beneficial for NACAA's leaders to reach out to state and local agencies to encourage participation and maintain engagement in the association. They also discussed the importance of involving agencies' staffs in the

association's activities so they will continue to participate as they are promoted within their organizations. The members considered ideas for enhancing engagement within the membership, including holding issue-specific meetings (e.g., a permitting/enforcement workshop) and webinars and encouraging staff to participate in committee activities. Miles offered to share NACAA's onboarding manual, which may provide useful information to agency staff members about the association's activities and opportunities for engagement. Ali urged the board members and committee chairs to reach out to other members and their staffs to encourage participation.

“Affiliates” and New Relationships

Miles raised the possibility of expanding opportunities for engagement in NACAA for agencies that are doing clean air work but that are not traditional state and local air quality agencies (e.g., agencies engaged in resilience or other air-quality-related programs). NACAA could consider providing services for a fee for affiliate- or associate-type members. Several local agency members, especially those housed within their public health departments, suggested a possible relationship with national public health associations (e.g., the American Public Health Association). Miles reported that at a future meeting there may be a discussion about a recommended framework for offering some type of affiliate membership and an associated fee structure. He offered to work with the officers to develop a recommendation and invited any interested board or committee chairs to participate.

New Meeting Possibilities

Miles introduced a discussion about the possibility of opening some portion of NACAA's meetings to additional attendees (e.g., vendors, industry representatives). He noted that other organizations allow wider participation at some of their meetings. The members discussed the pros and cons of inviting others to the meetings and some of the options for doing so, including having an exhibition hall, presentations about new technology, poster sessions and other activities. Charging these participants would offer additional revenue for NACAA. The members were generally in favor of opening at least part of the NACAA meetings to outside groups, as long as some of the benefits of a closed meeting could be maintained. It was also noted that adding this feature to the meetings could result in extra work for the staff and a suggestion was made to start small with a pilot program. Miles stated that he would discuss the possibilities further with the officers.

Preparation for April 29, 2019 Meeting Session, “A Conversation with EPA’s Principal Deputy Administrator for Air and Radiation”

Miles Keogh led a discussion to prepare for the next day's membership meeting discussion session with Anne Idsal, EPA's newly-appointed Principal Deputy Administrator for Air and Radiation. Idsal would participate in place of Assistant Administrator Bill Wehrum, who was unable to attend the meeting. She was formerly the Regional Administrator for EPA Region 6.

The group discussed a number of potential issues to raise with Idsal, including: EPA's role and strategies in addressing smoke and wildfire issues; the status of the review of the National Ambient Air Quality Standards for ozone and particulate matter; the reorganization of the EPA regional offices and their staffing levels; funding of air resource advisors; EPA's plans for codifying permit guidance documents; litigation over EPA's Startup, Shutdown and Malfunction SIP calls; the permitting of air curtain incinerators; the possibility of EPA

enforcement action on mobile-source emissions defeat devices; and the agency's PFAS Action Plan.

Critical Issues

Training

Mark Buford (Mount Vernon, WA), Local Co-Chair of NACAA's Training Committee, led a discussion on NACAA's training role, which included a brief summary of how that role has evolved in recent years. The discussion emphasized the importance of adequate training resources and support from EPA and offered suggestions on how to improve training opportunities for state and local air agencies. The group expressed support for NACAA's recent training initiatives and, in particular, a series of webinars exploring connections between the power sector and air quality.

Social Media/Public Outreach

Wayne Nastri (Los Angeles, CA), Local Co-Chair of NACAA's Public Outreach Committee, outlined the committee's plans for Air Quality Awareness Week (AQAW) 2019, which would be held on April 29 - May 3, 2019. He noted that this year's daily messages were "Your Heart and Lungs," "Wildfires and Smoke," "Air Quality Index and Sensors," "Air Quality in Your Community" and "Air Quality Around the World." Wayne noted that throughout the country committee members would be tweeting AQAW 2019-related messages and he encouraged the NACAA Board of Directors and Committee Chairs to do the same from the meeting.

Other Critical Issues

Miles Keogh led an open discussion on other critical issues that were not addressed elsewhere on the agenda. The discussion focused on the upcoming Safer Affordable Fuel Efficient Vehicles (SAFE) rule, potential responses to its upcoming issuance as a final regulation, the implications of the rule for air quality and the California waiver.

NACAA Finances and Other Business

Financial Reports

Miles Keogh explained NACAA's financial reports and provided details about the association's current finances. The reports included information about the NACAA treasury account (i.e., non-grant funds) as well as NACAA's grant from EPA.

Update on NACAA Investments

Miles Keogh provided information about the NACAA treasury funds that were invested several years ago.

Approval of Board-Committee Chairs' 2019 Winter Meeting Minutes and Board's March 21, 2019 Conference Call

The State Agency Members and the Local Agency Members of the NACAA Board, in separate votes, unanimously approved the minutes of the 2019 Winter Board of Directors and

Committee Chairs' Meeting with one abstention by a State Agency Board Member (who had not attended the meeting).

The State Agency Members and the Local Agency Members of the NACAA Board, in separate votes, unanimously approved the minutes of the March 21, 2019 Board Conference Call (related to NACAA's budget).

Future Meeting Dates and Locations

Miles Keogh reviewed the schedule for upcoming NACAA meetings:

- NACAA 2019 Summer Board Meeting, Portland Marriott Downtown Waterfront, Portland, Oregon – August 3-5, 2019;
- NACAA 2019 Fall Membership Meeting, Hyatt Regency Washington, Washington, DC – October 21-22, 2019
- NACAA 2020 Spring Membership Meeting: likely Albuquerque, New Mexico

New Business

There was no new business.

Adjourn

The NACAA Board of Directors and Committee Chairs' Meeting was adjourned.

FINAL AGENDA

**NATIONAL ASSOCIATION OF CLEAN AIR AGENCIES
BOARD OF DIRECTORS AND COMMITTEE CHAIRS' MEETING**

Sunday, April 28, 2019

**The Westin Kansas City at Crown Center
1 East Pershing Road
Kansas City, MO 64108**

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| 1:00 p.m. – 1:15 p.m. | Welcome and Introductions |
| 1:15 p.m. – 1:45 p.m. | Executive Director' Report |
| 1:45 p.m. – 3:15 p.m. | Leadership Discussion <ul style="list-style-type: none">○ Nourishing membership○ “Affiliates” and new relationships○ New meeting possibilities |
| 3:15 p.m. – 3:30 p.m. | Break |
| 3:30 p.m. – 4:00 p.m. | Preparation for April 29, 2019 Meeting Session, “A Conversation with EPA’s Principal Deputy Administrator for Air and Radiation” |
| 4:00 p.m. – 4:30 p.m. | Critical Issues <ul style="list-style-type: none">○ Training○ Social Media / Public Outreach○ Other Critical Issues |
| 4:30 p.m. – 4:45 p.m. | NACAA Finances and Other Business <ul style="list-style-type: none">● Financial Reports● Update on NACAA Investments● Approval of Minutes of Board-Committee Chairs’ 2019 Winter Meeting and Board’s March 21, 2019 Conference Call● Future Meeting Dates and Locations |
| 4:45 p.m. – 5:00 p.m. | New Business |
| 5:00 p.m. | Adjourn |